

From
Rossana Santomauro
Dirección de Servicios Corporativos
rossana.santomauro@utec.edu.uy
T +598 2603 8832
E consultas@utec.edu.uy

IHE Delft – Institute for Water Education
Westvest 7
2611 AX Delft
The Netherlands

Date
October 10, 2019

Subject: Contract for transferring education materials including online courses, short courses, graduate professional diploma programs (mini masters), and the master of science (MSc) program in non-sewered sanitation and sanitary engineering to the Universidad Tecnológica del Uruguay (UTEC).

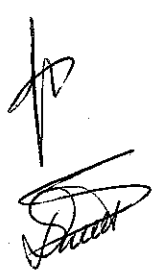
The Universidad Tecnológica del Uruguay (UTEC) hereinafter "the Contractor" would like to offer Stichting IHE Delft (IHE Delft Foundation), hereinafter "the Contracted Party" a contract for the activities described in this document.

1. Deliverables and Time Schedule

The deliveries of the Contracted Party are described as follows:

Overall description of the work

- The Contracted Party will develop together with the contractor education materials in the areas of non-sewer sanitation and sanitary engineering as described below.
 - The work will start by both parties setting up and defining a curriculum for an MSc program on non-sewer sanitation and sanitary engineering. The development of such curriculum will determine more precisely the number of courses and the specific content of each individual course needed to be established for setting up such MSc program on non-sewer sanitation and sanitary engineering. Some of these courses may be already offered by the Contractor, while others will need to be fully developed.
 - The Contracted Party will develop those new courses together with the Contractor mostly by transferring the content of existent courses (or a combination of those courses) currently offered by the Contracted Party as part of their MSc programs on both non-sewer sanitation and sanitary engineering.
 - Once fully transferred, these courses will be offered by the Contractor as part of their own academic programs as short courses, on-line courses, graduate professional diploma programs (mini master), and MSc programs.
 - During the first cohort of the MSc program (developed under this agreement), selected individual courses will be co-delivered by both parties at the facilities of the Contracted Party. This will warranty a smooth transfer of the content of such selected courses and related education programs. Moreover, this will contribute to train academic staff from the Contractor promoting a training of trainers program.
- I. **Deliverable (1): Defining the curricula for an MSc program on non-sewer sanitation and sanitary engineering**
- The Contracted Party will advise the contractor on the content of a curricula for delivering a master program in non-sewer sanitation and sanitary engineering. This activity will be carried out in close



collaboration between the parties considering the local and regional needs when setting up such curriculum. The Contractor will have the final decision on the content of the curriculum.

- The development of the curriculum will consider and follow the local regulations in Uruguay for granting graduate education degree programs; particularly, when referring to the graduate professional diploma programs and MSc programs.
- Once the parties agree on the content of the curriculum for the MSc program, such curricula will include: (i) courses which will be (or are) entirely developed by the Contractor (mostly courses already existent and offered by the Contractor); and (ii) new courses to be fully developed with the aid of the Contracted Party under this agreement.
- For the later courses (that is, for the new courses to be fully developed with the aid of the Contracted Party under this agreement), the Contracted Party will develop those courses and will deliver a complete package with the content of each individual course including at least the following information for each of such courses:
 - Course Syllabus
 - Power point presentations of all the lectures described in the course syllabus
 - Set of homework assignments and other assignments such as final projects, group works, among others
 - Lecture notes (when relevant) and references to key literature
 - Video lectures (if those are available)
- Once all the individual courses of the MSc program in non-sewer sanitation and sanitary engineering defined in the curriculum are fully developed, the Contractor will offer such courses as part of their academic programs as: (i) short courses; (ii) on-line courses; (iii) combination of courses aiming at offering graduate professional diploma programs (mini master); and (iv) as an MSc program on non-sewer sanitation and sanitary engineering.
- The first cohort for delivering such education programs by the Contractor is expected to start on September 2020; therefore, all the materials included under this deliverable should be delivered by the Contracted Party no later than July 1st, 2020.

II. **Deliverable (2): Co-delivering courses during the first cohort of the MSc program on non-sewer sanitation and sanitary engineering**

- Selected courses developed under the Deliverable (1) will be co-delivered between the two parties at the facilities of the Contractor during the execution of the first cohort of the MSc program. Academic staff from the Contracted Party will travel to the facilities of the Contractor in Uruguay and deliver either the full or partial content of such related courses.
- The Contractor will decide in close consultation with the Contracted Party which courses to be co-delivered on-site considering the impact of these courses in terms of: (i) the quality of the recently developed MSc program; (ii) marketing and acquisition needs and strategies established by the contractor; (iii) recruitment of participants for the recently created MSc and related programs; and (iv) the impact on the training of trainers program, among others.
- At least ten one-week courses will be delivered by the Contracted Party academic staff at the facilities of the Contractor in Uruguay during the first cohort of the MSc program. The delivery of these courses at the facilities of the Contractor in Uruguay will occur between September 2020 and May 2022.
- The participants on the programs developed under this agreement (short courses, online courses, graduate professional diploma programs, and MSc programs) will be registered at the Contractor organization (that is, at UTEC University). The Contractor will issue their own degree certificates. The certificates issued by the Contractor related to the programs described and developed under this agreement will include the legends "Member of the Global Sanitation Graduate School" (and the Global Sanitation Graduate School logo), and "Program Developed in Collaboration with IHE Delft Institute for Water Education" (and the IHE Delft Institute for Water Education logo).

2. **Financial contribution**

The financial contribution to the Contracted Party is 156,967.00 Euros.



3. Payment Schedule

The following payment schedule applies:

- 3a. An advance payment of 25% of the financial contribution being 39,241.75 Euros after signing this agreement
- 3b. A second payment of 25% of the financial contribution being 39,241.75 Euros after submitting the Deliverable (1)
- 3c. A third payment of 40% of the financial contribution being 62,786.80 Euros in January 2021 (that is, six months after starting the activities for the Deliverable (2))
- 3d. A final payment of 10% of the financial contribution being 15,696.70 Euros after full completion of all the deliverables.

4. Invoicing

Invoices must be sent by e-mail at the following address:

UTEC
Dirección de Servicios Corporativos
rossana.santomauro@utec.edu.uy
tesoreria@utec.edu.uy

5. Contact Persons

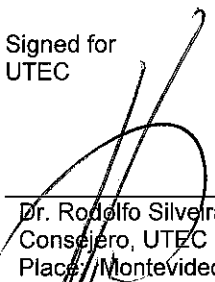
The following persons shall be responsible for the work and communication in relation to this assignment:

On behalf of UTEC
Dr. Ernesto Pecoits
Full Professor, Undergraduate Chair
+598 43 620 698 ext 704
ernesto.pecoits@utec.edu.uy

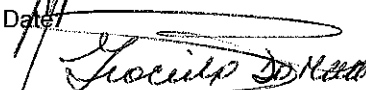
On behalf of IHE Delft
Hector Garcia
Project leader
+31 15 215 2359
h.garcia@un-ihe.org

If you accept the terms and conditions of this Contract, we kindly request you to sign both copies and return one original copy to UTEC

Signed for
UTEC



Dr. Rodolfo Silveira
Consejero, UTEC
Place: Montevideo, Uruguay

Date:


Lic. Graciela do Mato
Consejero, UTEC
Place: Montevideo, Uruguay


Date: 25/11/2019

Signed for
IHE Delft


Dr. Johan A. van Dijk
Business Director, IHE Delft
Place: Delft, The Netherlands

Date:

2/12/2019

i. a.

E.J. Moors
Rector

